

## MSC – Committee meeting minutes

27<sup>th</sup> May 2021

**In attendance:** Gerry Elgy  
John Elgy  
Paul Johnson  
Di Fennell  
Jeff Elmore  
Bryan Arnott  
Les Jones

**Apologies:** Catherine Frankenburg, Abigail Ward

1. **Approval of minutes from 22<sup>nd</sup> April** Approved.
2. **Matters Arising** There were no matters arising.
3. **Conflict of Interest** None declared.
4. **Socials Update**

Catherine is away on holiday so no update at this time.

5. **Finance Update**

Bryan Arnott provided an overview of the club finances to date.

Bryan Arnott and Richard Chapman ACMA CGMA have reviewed the club accounts this included, Discussion of the Legal Status of the Club being a not for profit organisation formed in 1966 for the benefit of the membership.

Confirmation that the bank opening and closing balances for the year ended March 31st 2021 agreed from the bank statements to the accounts.

Review of all accounting categories sampling a number of the transactions e.g. coaching invoices, Ackers slope invoices, Ackers contract rate receipts and Ackers pay as you go including review of the process pre lockdown, Swadlincote slope invoices.

Review of the new EOLA system and the reduction in cash handling and the card payment process by various members.

Family Training Week 2022- review of the advance monies paid to Roger Crombleholme for the January trip

Donation- explanation of the bequeathal from John Arnold estate and the intention to ring fence the amount to permit members to decide how it would be spent.

SSE affiliation - explanation of membership benefits.

Subscription receipts process- explanation of PayPal process.

Club holiday and Training Week- balance to be recovered or overpaid by members for 2022 holidays and the flight surcharge.

Review of cash handling.

On completion of this review Richard Chapman was prepared to issue Audit Certification that the accounts were a true reflection of the affairs to 31<sup>st</sup> March 2021.

The wording of our Constitution revised in 2016 draws us in to a full Audit which is not required per the extract shown below. We need to amend the constitution to reflect the more practical approach of an independent examination which has been in place since the club was founded.

This needs to be carried out by a qualified accountant with an active membership of an accounting body recognised in England and Wales.

Bryan Arnott to issue his main committee finance update in PDF format password protected.

## **6. Ackers & Swadlincote - Costs versus recovery from Eola coaching bookings**

Gerry provided an overview of the Slope fees at Ackers and Swadlincote versus the income obtained from the Eola coaching bookings during April and May.

Swadlincote income is covering slope costs. However at Ackers we need to increase the number of bookings over the three nights of coaching in order to cover our costs.

## **7. Membership renewals**

John provided an overview of current club membership numbers. We have recently had some new members join. John is also processing a number of new members application for membership.

## **8. Club Newsletter and Communication**

John is currently producing the next club newsletter if you have any articles or photographs of recent events please send them to John.

John is setting up a new club email address [news@midlandski.uk](mailto:news@midlandski.uk) where members can submit articles for the newsletter. Once the email address is complete we need to advertise this to all club members.

John has set up a new club QR code to be used on all club advertising.

Gerry advised we need a new noticeboard installed at Swadlincote slope to promote the club coaching and other activities.

## **9. Welfare & Safeguarding**

Gerry advised that a number of the welfare documents are being reviewed and updated.

Gerry to send out a new form to all club members' reference permission or not for photography.

## **10. Coaching and Racing Update**

Roger and Alan Edwards are working with Warwick schools foundation to encourage a number of pupils to train with MSC at Swadlincote slope on a Friday evening and possibly at weekends.

Recruitment of new additional ski coaches, Roger and Gerry has interviewed a new male ski coach which we hope to utilise at Swadlincote slope. The committee approved the recruitment of the additional new ski coach. Roger has also received an application from a female ski coach which he is reviewing.

Club National – Jane has prepared the race invitation.

CESA Funding – Gerry to check with Bryan Thomas if CESA will fund new racers first entry in a race in the CESA region e.g. Midland and Telford club nationals.

If CESA will fund a racers first entry in a race this will need to be communicated to all club members.

#### **11. New Race managers**

Gerry advised after a gap of a few years we have volunteers to fill the Race Manager's Post. This will greatly benefit the newer skiers who didn't have a chance to race last year and help focus our racing to the best effect.

Andy Orzel is Race Manager focusing on the U14 age group and above and indoor races.

Les Jones is Race Manager focusing on the U12 age group and below and outdoor races.

Andre Tchakhotine will take over from Dave Beech as manager for Fun Races particularly Stoke and other races in our region and the Gloucester Summer Race League.

Thanks go to Dave for his time in this role.

The three new race managers have already made a great start on our WhatsApp group thank you very much too all three for coming forward.

#### **12. Club Membership Survey feedback and actions we wish to take forward**

Gerry provided an overview of the feedback received from the club membership survey. This has been documented in a report highlighting our strengths and also improvements we can make to all activities of the club.

We are proposing to use the report to update both the Coaching Programme and Club development plan.

#### **13. Purchase of new MSC club banners and flags**

Di has now received the quotation for the new club banners and flags. Roger has confirmed the club design which will be printed on the new banners and flags.

The committee approved the purchase of three new banners.

#### **14. October Club Ski Camp - Snow Valley - Peer, Belgium**

Di is organising an October club ski camp to Snow Valley in Peer, Belgium.

Accommodation is not included like Landgraaf families will need to book hotels near the slope. We need a minimum of twenty athletes in order to cover the cost of two

lanes on the ski slope and two ski coaches. Gerry to work with Di on the coaching costs based on the experience we learnt from the previous three Landgraaf ski camps.

**15. Birmingham Ski Show October 2021**

Gerry suggested we investigate the possibility of having a stand at the next Birmingham Ski Show in October. The club has had a stand at previous shows in the past which were successful in attracting new club members. Jeff to investigate the options available and costs to have a MSC stand at the Birmingham ski show.

**16. Swadlincote slope – Concrete Pad and Timing hut**

Roger has had a request from Bev at Swadlincote slope if MSC could make a contribution to the cost of building a new concrete pad and timing hut. Initially it's building the concrete pad. Gerry to discuss further with Roger and then to make a recommendation to the main committee.

**AOB**

**17. Date of Next meeting**

The next committee meeting is scheduled for Tuesday 29<sup>th</sup> June @ 19:30 to be held via a zoom conference call.